

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT : GENERAL ADMINISTRATION BRANCH
5 SHAM NATH MARG DELHI-54**

No.F.1(107)/GA/DC/HQ/2018/234

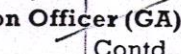
Dated: 06/2/2026

ORDER

In supersession of all previous orders, the following work allocation amongst the ADMs and Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:

S. No.	Name of Officer & designation	Work Assigned
1.	Sh. Rakesh Kumar, ADM-I (HQ)	<ul style="list-style-type: none">• All matters related to Stamp & Registration.• All matters related to NGDRS.• IT Branch including e-District.• General Administration Branch.• Vigilance Branch.• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)• NGT & Environment matters.
2.	Sh. Mukesh Rajora, ADM-II (HQ)	<ul style="list-style-type: none">• Head of Office• Election Cell.• RTI & Appeal cases.• Firm & Society Registration (including I.T. related projects of Firm & Society)• Licensing Branch.• Relief Branch.• Rajya Sainik Board.
3.	Sh. Bishamber Nath, SDM-I(HQ)	<ul style="list-style-type: none">• Dte. of Civil Defence• Dilli Gramoday Abhiyaan.• CCS Branch and Marriage Cell.• Covid Branch.• Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDT Act, NHRC matters & child labour)
4.	Sh. Piyush Mohanty SDM -II(HQ)	<ul style="list-style-type: none">• Land Revenue & Land Acquisition matters (including Swamitva Scheme)• Census & NPR 2020, Socio Economic Caste Census Matters.• Care Taking Branch.• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).
5.	Sh. Rajendar Kumar SDM-III(HQ)	<ul style="list-style-type: none">• Nazarat & Treasury, Central Record Room• DDMA, EOC & Control Room• EoDB/PID Act related matter.• Parliament Cell (including all matters related to Parliament & Vidhaan Sabha Question/matters).• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts & different grievance portal etc.).• Legal & Judicial Branch (including DSLSA matters).

This issues with the approval of Secretary (Revenue)-cum-Divisional Commissioner.

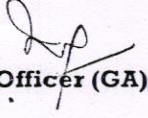

Section Officer (GA)
Contd..

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Copy for information and necessary action to:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. ADM(HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building. Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
- ✓ 9. Asst. Director (IT), Revenue HQ, with the direction to upload the above order on Department's website.
10. PA to Secretary (Revenue)-cum-Divisional Commissioner.
11. Guard file.


Section Officer (GA)