

No. F. 1/9/18/2024-25/Fin(B)/Part-fileI/ 224-235
Govt. of NCT of Delhi
Finance (Budget) Department

4th Level, 'A' Wing, Delhi Secretariat,
New Delhi 110002

Dated: 25/02/2025

ORDER

Subject: Expenditure Management and Rationalization of Expenditure for 2024-25

Considering the current position of resources and for better cash management, for all expenditure having financial implication above Rs.1 Crore (**Rupees one crore only**), the Departments will take necessary permission for incurring the expenditure shall be sought from the Finance Department other than the following nature of expenditure:-

- (i) Expenditure relating to Salaries and all allowances (including arrears), Wages, Salaries of outsource Staff, Medical Reimbursement, Security & Sanitation, Electricity and Water Supply, Telephone, Postage Charges, POL, Maintenance of Staff Car, Reimbursement for Newspapers, and Purchase of Stationery & petty expenses, and other essential expenditure required for running of day to day function of the Department.
- (ii) Payment of Pension to the Senior Citizen and Widows, Unemployment Allowances to Disabled Persons and payments relating to immediate assistance to the bereaved family members under Delhi Family Benefits Scheme.
- (iii) Payment of Bills of Counsels of Government of Delhi including Panel Counsels.
- (iv) Laundry and Kitchen related expenditure of all Hospitals.

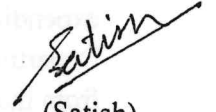
2 Further, instead of sending files to FD for relaxation, the departments may send letter with the necessary details such as nature of expenditure, estimated amount, the Budget head from which expenditure is proposed to be incurred, to the Finance Department after sanctioning the expenditure by the HOD concerned/Administrative Secretary at his own level in accordance with the Finance Department OM dated 07.08.2019 on delegation of financial powers. The only aspect to be examined by the FD in such proposals would be availability of the resources for meeting the expenditure. Such letters will, therefore be examined by the Budget Division of FD based on availability of resources and necessary relaxation will be accorded.

3 It is further clarified that above relaxation by the Finance Department is only for proper cash management of GNCT of Delhi and the Competent Authority for sanction of expenditure as well as the responsibility to ensure correctness of procedure and propriety of the expenditure as per provision of GFR, instruction issued by the Government of India & GNCT of Delhi, guidelines issued by CVC etc. shall continue to remain with the Administrative Secretaries/HoDs.

Contd...



4. All proposals relating to release of Grant-in-Aid, shall continue to be sent to Finance Department for concurrence.
5. Administrative Secretary of the Department concerned will continue to remain authorized for which prior concurrence of the Finance Department is required in terms of Finance Department OM dated 7/8/2019
6. This issues with the approval of Additional Chief Secretary (Finance).



(Satish)

Sr. Accounts Officer (Budget)

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Copy forwarded for information and necessary action to:

1. All Pr. Secretaries/Secretaries/ Head of Departments, Govt. of NCT of Delhi
2. The Secretary to Chief Minister/Finance Minister, Govt. of NCT of Delhi.
3. The O.S.D. to Chief Secretary, Govt. of NCT of Delhi.
4. The Special Secretary (Finance I/II), Govt. of NCT of Delhi, New Delhi.
5. The Director, Planning Department, Govt. of NCT of Delhi, New Delhi
6. The Controller of Accounts, Pr. Accounts Office, Govt. of NCT of Delhi, New Delhi.
7. The Controller of Accounts, Finance Department, Govt. of NCT of Delhi, New Delhi
8. The Joint Secretary (Expenditure-I), Finance Department, Govt. of NCT of Delhi
9. The Deputy Secretaries Finance (II / III / IV), Finance Department, Govt. of NCT of Delhi, New Delhi
10. The PPS, Additional Chief Secretary (Finance), Govt. of NCT of Delhi, New Delhi.
11. The PS, Secretary (Finance), Govt. of NCT of Delhi, New Delhi.
12. Website of FD/ Guard file.



(Satish)

Sr. Accounts Officer (Budget)