

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT: GENERAL ADMINISTRATION BRANCH  
5, SHAM NATH MARG DELHI-54

No.F.1 (107)/GA/DC/HQ/2018/ 380

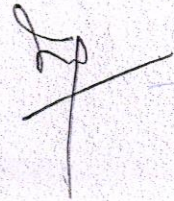
Dated: 09/3/2026

ORDER

In supersession of all previous orders, the following work allocation amongst the ADMs and Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:

S. No.	Name of Officer & designation	Work Assigned
1.	Sh. Rakesh Kumar, ADM-I (HQ)	<ul style="list-style-type: none"><li>All matters related to Stamp &amp; Registration.</li><li>All matters related to NGDRS.</li><li>IT Branch including e-District.</li><li>General Administration Branch.</li><li>Vigilance Branch.</li><li>NGT &amp; Environment matters.</li></ul>
2.	Sh. Mukesh Rajora, ADM-II (HQ)	<ul style="list-style-type: none"><li>Head of Office</li><li>Election Cell.</li><li>RTI &amp; Appeal cases.</li><li>Firm &amp; Society Registration (including I.T. related projects of Firm &amp; Society)</li><li>Relief Branch.</li><li>Rajya Sainik Board.</li></ul>
3.	Sh. Himanshu Yadav, SDM -I (HQ)	<ul style="list-style-type: none"><li>Land Revenue &amp; Land Acquisition matters (including Swamitva Scheme)</li><li>DDMA, EOC &amp; Control Room</li><li>EoDB/PID Act related matter.</li><li>Licensing Branch.</li><li>Nazarat &amp; Treasury, Central Record Room.</li></ul>
4.	Sh. Rajendar Kumar SDM-II (HQ)	<ul style="list-style-type: none"><li>Parliament Cell (including all matters related to Parliament &amp; Vidhaan Sabha Question/matters).</li><li>Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts &amp; different grievance portal etc.).</li><li>Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).</li><li>Legal &amp; Judicial Branch (including DSLSA matters).</li><li>DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)</li></ul>
5.	Sh. Bishamber Nath, SDM-III(HQ)	<ul style="list-style-type: none"><li>Dte. of Civil Defence</li><li>Dilli Gramoday Abhiyaan.</li><li>CCS Branch and Marriage Cell.</li><li>Covid Branch.</li><li>Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDDT Act, NHRC matters &amp; child labour)</li><li>Any unassigned matters</li></ul>

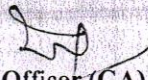
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6.	Sh. Piyush Mohanty, SDM -IV(HQ)	<ul style="list-style-type: none"><li>• Census &amp; NPR 2020, Socio Economic Caste Census Matters.</li><li>• Care Taking Branch.</li></ul>
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This issues with the approval of Secretary (Revenue)-cum-Divisional Commissioner.

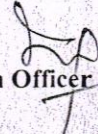
No.F.1 (107)/GA/DC/HQ/2018/ 380

  
Section Officer (GA)

Dated: 09/3/2020

Copy forwarded for information to the:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. ADM (HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building, Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
9. Asst. Director (IT), Revenue HQ, with the direction to upload the above order on Department's website.
10. PA to Secretary (Revenue)-cum-Divisional Commissioner.
11. Guard file.

  
Section Officer (GA)