

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT : GENERAL ADMINISTRATION BRANCH  
5 SHAM NATH MARG DELHI-54**

No.F.1(107)/GA/DC/HQ/2018/ 507

Dated: 09/4/2026

**ORDER**

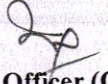
In supersession of all previous orders, the following work allocation amongst the ADMs and Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:

S. No.	Name of Officer & designation	Work Assigned
1.	Sh. Rakesh Kumar, ADM-I (HQ)	<ul style="list-style-type: none"><li>• All matters related to Stamp &amp; Registration.</li><li>• All matters related to NGDRS.</li><li>• IT Branch including e-District.</li><li>• General Administration Branch.</li><li>• NGT &amp; Environment matters.</li></ul>
2.	Sh. Mukesh Rajora, ADM-II (HQ)	<ul style="list-style-type: none"><li>• Firm &amp; Society Registration (including I.T. related projects of Firm &amp; Society)</li><li>• Relief Branch.</li><li>• Rajya Sainik Board.</li><li>• Care Taking Branch.</li><li>• Vigilance Branch.</li></ul>
3	Sh. Himanshu Yadav, SDM -I(HQ)	<ul style="list-style-type: none"><li>• Land Revenue &amp; Land Acquisition matters (including Swamitva Scheme)</li><li>• DDMA, EOC &amp; Control Room</li><li>• EoDB/PID Act related matter.</li><li>• Licensing Branch.</li><li>• Nazarat &amp; Treasury, Central Record Room</li></ul>
4	Sh. Rajendar Kumar SDM-II(HQ)	<ul style="list-style-type: none"><li>• Parliament Cell (including all matters related to Parliament &amp; Vidhaan Sabha Question/matters).</li><li>• Public Grievances Cell (including PGC, PGMS, CM JantaSamwad, LG Listening posts &amp; different grievance portal etc.).</li><li>• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship).</li><li>• Legal &amp; Judicial Branch (including DSLSA matters).</li><li>• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)</li><li>• Head of Office.</li><li>• Election Cell.</li></ul>
5.	Sh. Bishamber Nath, SDM-III(HQ)	<ul style="list-style-type: none"><li>• Dte. of Civil Defence</li><li>• Dilli Gramoday Abhiyaan.</li><li>• CCS Branch and Marriage Cell.</li><li>• Covid Branch.</li><li>• Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDD Act, NHRC matters &amp; child labour)</li><li>• RTI &amp; Appeal cases.</li><li>• Any unassigned matters</li></ul>

6.	Sh. Piyush Mohanty, SDM -IV(HQ)	• Census & NPR 2020, Socio Economic Caste Census Matters.
----	------------------------------------	-----------------------------------------------------------

Further, Sh. Deekshant Shokeen, Section Officer (New Delhi) is also assigned the work of Land Branch, Treasury Branch, Central Record Room & Nazarat Branch, in addition to his own duties in New Delhi District.

This issues with the approval of Secretary (Revenue)-cum-Divisional Commissioner.

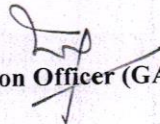
  
Section Officer (GA)

No.F.1(107)/GA/DC/HQ/2018/ 507

Dated: 09/4/2026

Copy forwarded for information to the:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. All ADMs(HQ)/All SDMs (HQ), Revenue Department (HQ).
6. Dy. CEO, Old St. Stephen's College Building, Kashmiri Gate, Delhi-110006.
7. DDO, Revenue Department (HQ).
8. All Branch-in-Charge, Revenue Department (HQ).
9. Asst. Director (IT), Revenue HQ, with the direction to upload the above order on Department's website.
10. PA to Secretary (Revenue)-cum-Divisional Commissioner.
11. Guard file.

  
Section Officer (GA)