

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI OLD COURT BUILDING,
PARLIAMENT STREET, NEW DELHI 110001
[GROUP HOUSING SECTION-VIII: W,X,Y & Z]

F. No. 47/Misc/AR/Sec.-B/GH/2022/89-93

Dated: 19.12.2025

OFFICE ORDER

Consequent upon Internal transfer of Shri Vipin Kumar, Senior Assistant from Group Housing Section-VIII to DCT Branch and simultaneously Joining of Shri Ranjan Kumar, Junior Assistant in this Section in terms of ARCS (Admn) Order dated 17.12.2025 and for the smooth and timely disposal, the work of Group Housing Section-VIII is hereby re-allocated amongst the official with immediate effect, as under:-

Sl. No.	Name of official	Work Allocated	Link Official
1.	Sh. Ranjan Kumar, Jr. Asstt.	<ol style="list-style-type: none">1. All matters, including dealing with and attending all Courts Cases i.e. Supreme Court/ High Court/ District Court/DCT/FC etc. of all the Co-operative Grouping Housing Societies starting with the alphabet (X & Z) & feeding data/ updation of data of these Cooperative Societies on NCDC portal in a time bond manner.2. All matters received as VIP reference and from agencies i.e. CBI, EOW etc. relating to Co-Operative Group Housing Societies starting with the alphabet X & Z to be processed in a time bond manner.3. All matters/issues related to online portals i.e. VCIMS, PGMS, CPGRAMS and PGMS4. Different portals like online RTI, LG Listening post etc & Movement of RTI & E-litigation module of G/H Section 8.5. Compilation and forwarding various Reports & any other misc. work which is not assigned to any of the staff of G/H Section 8.6. Any other work assigned from time to time by the S.O. (GH Sec.8) and ARCS (GH Sec.8).7. Monitoring and dealing with the e mails of the GH Section.8. All matters/ issues related to Monitoring and processing of Advocate Bills & off line RTI of the Section-8. Compilation and forwarding various Reports & any other misc. work which is not assigned to any of the staff of G/H Section 8.	Sh. Nafeesh Ahmed, A.S.O.

Further, Shri Ranjan Kumar, Jr. Assistant shall be Link Officer of Shri Nafeesh Ahmed, ASO and work related to Dak/Diary/Dispatch of Section-8 be also looked after by him in absence of Shri Manjeet, MTS (Outsourced). Besides, the above dealing Assistant is hereby directed to maintain Assistant Diary Register in accordance with the Manual of Office Procedure.

F. No. 47/Misc/AR/Sec.-8/GH/2022/ 89-93
Copy to:-

1. P.A. to RCS O/o RCS, for information.
2. P.A. to Addl. RCS O/o RCS for Information
3. ARCS (IT) for uploading this order on the department's website.
4. Sh. Nafeesh Ahmed, ASO
5. Sh. Ranjan Kumar, Jr. Asstt.


Branch In-Charge/Section Officer
Group Housing Section-VIII
Dated: 19.12.2025


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Group Housing Section-VIII