

E-1865908

07/11/25

No. FIN-Exp1/034/84/2025/  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE DEPARTMENT (ADMINISTRATION DIVISION)

Comp No. 292356

4<sup>th</sup> Level, A-Wing, Delhi Secretariat, New Delhi- 110002.

OFFICE MEMORANDUM

**Subject: Utilization of GeM Forward Auction Module and AABHAR /ODOP product categories - reg.**

It has been decided that, in order to streamline Government disposals and strengthen official gifting/recognition items, the following directions shall be implemented by all Departments / Autonomous Bodies / Local Bodies /PSUs under the Government of NCT of Delhi:

i) Forward Auction Module available on the GeM platform shall be utilized for disposal and leasing of assets such as unserviceable items, obsolete machinery / equipment, scrap and immovable properties (where permissible).

ii) AABHAR Collection / ODOP products available on the GeM platform shall be suitably utilized for official gifting requirements, protocol use, recognitions, felicitation kits, events and other official purposes, wherever applicable.

All Departments / Autonomous Bodies / Local Bodies / PSUs of Govt. of NCT of Delhi shall take necessary action accordingly and ensure utilisation of the above features available on GeM.

This issues with the approval of the Competent Authority.

Digitally signed by

Manoj Kumar V M

Date: 07-11-2025

(Manoj Kumar V.M.)

Joint Secretary (Finance)

To

All Additional Chief Secretaries/Principal Secretaries/Secretaries /HODs Govt. of NCT of Delhi Head of all Autonomous Bodies/PSUs/ Local bodies Govt. of NCT of Delhi.

Copy for Information:-

1. Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi
2. PPS to Addl. Chief Secretary (Finance), Finance Deptt., Govt. of NCT of Delhi
3. PS to Secretary (Finance), Finance Deptt., Govt. of NCT of Delhi
4. PS to Special Secretary (Finance), Finance Deptt., Govt. of NCT of Delhi
5. EMD Manager/ Sy. Analyst, Finance Deptt. GNCT of Delhi with the request to upload this OM on the web-site of the Finance Department.