

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-WING, DELHI SECRETARIAT, NEW DELHI-110113

No. F.6 (100)/IT/2011/1314-1323

Dated: the 21 day of February, 2012

To

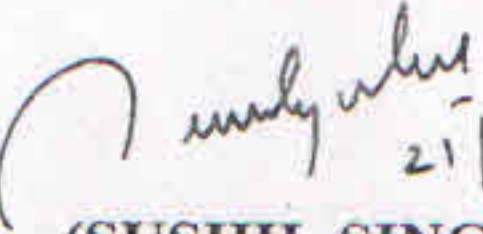
The Special Secretary,
General Administration Department,
2nd Level, A-Wing,
Delhi Secretariat,
New Delhi - 110 113.

Sub.: **Gazette Notification** of the Competent Officers and Appellate Authorities, under section 9(1) of the Delhi (Right of Citizen to Time Bound Delivery of Services) Act, 2011.

Sir,

Please find enclosed herewith two copies of the above mentioned notification (English and Hindi version) for publishing in the Delhi Gazette (Part-IV)-Extra-Ordinary today. It is requested that 10 copies of the Gazette Notification may be sent to this Department on receipt from the press.

Yours faithfully,


21/2/2012
(SUSHIL SINGH)
JOINT SECRETARY (IT)

Encl.: As above.

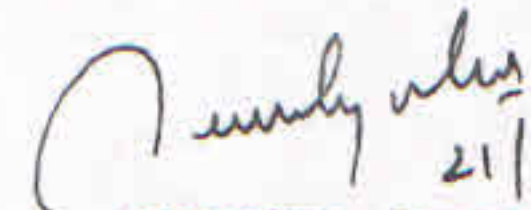
No.F. 6(100)/IT/2011/1314-1323

Dated:

Copy together with copy of enclosures for information and necessary action to:-

1. The Secretary, Government of India, Ministry of Home Affairs, New Delhi (with 5 copies)
2. The Joint Secretary & Legislative Counsel, Government of India, Ministry of Justice, Legislative Department (Correction Cell), Shastri Bhawan, New Delhi (with 2 copies)
3. The Principal Secretary to Lt. Governor, Delhi, Raj Niwas, Delhi - 110 054.
4. The Principal Secretary to Chief Minister, Govt. of NCT of Delhi, Delhi Sectt. New Delhi - 110113.
5. The OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi - 110113.
6. The Secretary (IT), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.

7. The Secretary (GAD), Govt. of NCT of Delhi, 2nd Level, A-Wing, Delhi Secretariat, New Delhi.
8. The Secretary (LA), Delhi Legislative Assembly Secretariat, Old Secretariat, Delhi – 110 054.
9. Sh. N.G. Goswami, Legislative Counsel, Law Department, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.


21/2/2012
(SUSHIL SINGH)
JOINT SECRETARY (IT)

(TO BE PUBLISHED IN PART -IV OF THE DELHI GAZETTE - EXTRAORDINARY)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(DEPARTMENT OF INFORMATION TECHNOLOGY)
9TH LEVEL, B-WING, DELHI SECRETARIT, NEW DELHI-110113

No: F.6(100)/IT/2011/ / 314 -1323

Dated: the 21 day of February, 2012

NOTIFICATION

No: F.6 (100)/IT/2011 . -In exercise of the powers conferred by sub-section (1) of section 9 read with sub section (2) of section 11 of the Delhi (Right of Citizen to Time Bound Delivery of Services) Act, 2011, and in supersession of earlier notification no. F.6 (100)/IT/2011/9760-81 dated 28th December, 2011, the Government of National Capital Territory of Delhi hereby appoints the officers as the Competent Officers and Appellate Authorities, as under, namely:-

S. NO.	NAME OF SERVICE	COMPETENT OFFICER	APPELLATE AUTHORITY	DEPARTMENT/ ORGANISATION
1.	New Electricity Connection (Domestic)	Head- Door Step Service (New Connection)	Head – Customer Care	BSES Rajdhani Power Limited
2.	New Electricity Connection (Domestic)	Deputy General Manager and Head- Meter Management Group	Assistant Vice President and Head-Door Step Service	BSES Yamuna Power Limited
3.	New Electricity Connection (Domestic)	Sr. General Manager (Commercial)	Vice President (Commercial)	North Delhi Power Limited (NDPL)
4.	Registration of Eating House	ACP (Arms / Licensing)	Addl. Dy. Commissioner of Police (Licensing)	Delhi Police
5.	Work Plan for Financial Assistance	Range Officer	Chief Executive Officer	Delhi Park and Garden Society, Department of Environment, GNCTD

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6.	Grant of License to Chemist	Head of Office	Drugs Controller	Drugs Control
7.	Eco-Club Grant for Schools and Colleges	Sr. Scientific Officer	Director (Environment)	Department of Environment, GNCTD
8.	Issuance of Ration Card (APL)	Additional Commissioner (Vig.)	Special Commissioner	Food Supplies and Consumer Affairs
9.	Issuance of Birth Certificate	Deputy Health Officer (Concerned MCD Zone)	Deputy Commissioner (Concerned MCD Zone)	Municipal Corporation of Delhi (MCD)
10.	Issuance of Death Certificate	Deputy Health Officer (Concerned MCD Zone)	Deputy Commissioner (Concerned MCD Zone)	Municipal Corporation of Delhi (MCD)
11.	Issuance of Birth Certificate	Director (Personnel), NDMC	Secretary (NDMC)	New Delhi Municipal Council (NDMC)
12.	Issuance of Death Certificate	Director (Personnel), NDMC	Secretary (NDMC)	New Delhi Municipal Council (NDMC)
13.	Issuance of Domicile Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
14.	Issuance of Income Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
15.	Issuance of Nationality Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
16.	Issuance of OBC Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
17.	Issuance of SC/ST Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue

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18.	Issuance of SC/ST Certificate- Other State	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
19.	Issuance of Solvency Certificate	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
20.	Registration under Delhi Value Added Tax (DVAT) and Central Sale Tax, Act	Additional Commissioner-IV	Special Commissioner-III	Trade and Taxes
21.	Issuance of Learner's Driving License	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
22.	Issuance of Permanent Driving License	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
23.	Renewal of Permanent Driving License	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
24.	Transfer of Ownership of Vehicle	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
25.	Issuance of Certificate of Vehicle Fitness	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
26.	Issuance of Registration Certificate of Vehicle	Deputy Commissioner (Operations)	Additional Commissioner (Operations)	Transport
27.	Grant of Licenses as manufacturer of Weights and Measures	Assistant Controller	Controller	Weights and Measures
28.	Grant of Licenses as Repairer of Weights and	Assistant Controller	Controller	Weights and Measures

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	Measures			
29.	Grant of Licenses as Dealer in Weights and Measures	Assistant Controller	Controller	Weights and Measures
30.	Renewal of Licenses as Manufacturer of Weights and Measures	Assistant Controller	Controller	Weights and Measures
31.	Renewal of Licenses as Repairer of Weights and Measures	Assistant Controller	Controller	Weights and Measures
32.	Renewal of Licenses as Dealer in Weights and Measures	Assistant Controller	Controller	Weights and Measures
33.	First (Fresh) Registration of the candidate possessing Pharmacy Qualification from Pharmacy college / Instt. in Delhi	Registrar of Delhi Pharmacy Council	President of Delhi Pharmacy Council	Delhi Pharmacy Council
34.	Renewal of Registration certificates of already registered Pharmacist	Registrar of Delhi Pharmacy Council	President of Delhi Pharmacy Council	Delhi Pharmacy Council
35.	Luxury Tax Registration	Assistant Commissioner (Admin.)	Deputy Commissioner (Taxes)	Excise, Entertainment & luxury Tax
36.	Registration of Cable operator	Assistant Commissioner (Admin.)	Deputy Commissioner (Taxes)	Excise, Entertainment & luxury Tax
37.	Grant of Performance license in a licensed premises	ACP (Arms / Licensing)	Addl. Dy. Commissioner of Police (Licensing)	Delhi Police
38.	Title Verification & Authentication of	ACP (Arms / Licensing)	Addl. Dy. Commissioner of	Delhi Police

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	Declaration regarding newspaper / magazines / journals		Police (Licensing)	
39.	Health Trade License	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
40.	Booking of Parks	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
41.	Booking of Community Halls	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
42.	New Electricity Connection (Domestic)	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
43.	New Water Connection (Domestic)	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
44.	Building Plan Approval	Director Personnel, NDMC	Secretary, NDMC	New Delhi Municipal Council (NDMC)
45.	Appointment of Returning Officer except in such housing societies where allotment of flats has not taken place	Concerned Joint Registrar / Dy. Registrar	Concerned Addl. RCS/Spl. RCS	Registrar Cooperative Societies (RCS)
46.	Appointment of Auditor for audit due in the current year	Concerned Joint Registrar / Dy. Registrar	Concerned Addl. RCS/Spl. RCS	Registrar Cooperative Societies (RCS)
47.	Park Booking	Asst. Commissioner (Zone)	Deputy Commissioner (Zone)	Municipal Corporation of Delhi (MCD)
48.	Community Hall Booking	Asst. Commissioner (Zone)	Deputy Commissioner (Zone)	Municipal Corporation of Delhi (MCD)
49.	Online Registration of Shops and Establishment	Chief Inspector of Shops and Establishment	Addl. Labour Commissioner (S&E)	Labour Department

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50.	Free Hold of Group Housing Flats	Dy. Director (GH)	Director (RL)	Delhi Development Authority
51.	Free Hold of DDA Flats	Dy. Director (LAB)	Director (Housing)-I	Delhi Development Authority
52.	New Water Connection (Domestic)	Executive Engineer (Concerned Zone)	Jt. Director of Revenue (Concerned)	Delhi Jal Board
53.	Mutation of Water Connection	Executive Engineer (Concerned Zone)	Jt. Director of Revenue (Concerned)	Delhi Jal Board
54.	Disconnection of Water Connection	Executive Engineer (Concerned Zone)	Jt. Director of Revenue (Concerned)	Delhi Jal Board
55.	Registration/Recognition of Private school	Asst. Director of Education / Deputy Director (Act)	Addl. Director / Jt. Director (Act)	Directorate of Education
56.	Grant of Permit of service in Indian liquor & foreign Liquor at a place other than the Licensed Premises in the form P-10	Assistant Commissioner (Admin.)	Dy. Commissioner (Excise)	Excise Department
57.	Issuance of Permit in form P-13 for services of liquor at a temporary place at hotel, restaurant & Club	Assistant Commissioner (Admin.)	Dy. Commissioner (Excise)	Excise Department
58.	NOC for holding entertainment events under Delhi Entt. & Betting Tax Act, 1996	Assistant Commissioner (Admin.)	Dy. Commissioner (Excise)	Excise Department
59.	Grant of License in form L-30 for service of Indian & foreign liquor at home	Assistant Commissioner (Admin.)	Dy. Commissioner (Excise)	Excise Department

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	in excess of individual possession limit			
60.	Registration of vendor on e-Procurement platform	Deputy Secretary (IT)	Joint Secretary (IT)	Department of Information Technology
61.	Grant of Video Game Parlor License	ACP (Arms / Licensing)	Addl. Dy. Commissioner of Police (Licensing)	Delhi Police
62.	Issuance of second copy of Driving License	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
63.	Issuance of International Driving License for Delhi	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
64.	Issuance of International Driving License for other State	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
65.	Issuance of second copy of Registration Certificate	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
66.	Issuance of Fresh Route Permit	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
67.	Issuance of fresh National Permit	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport

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		Computer)	Computer)	
68.	Addition of Hire/Purchase	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
69.	Deletion of Hire/Purchase	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
70.	Temporary Registration of Vehicles	Deputy Commissioner (Operations & Computer)	Additional Commissioner (Operations & Computer)	Transport
71.	Issue of Factory License	DC/ADC(FL)	Additional Commissioner(FL)	Municipal Corporation of Delhi (MCD)
72.	Issue of General Trade License	Assistant Commissioner (Zone)	Deputy Commissioner (Zone)	
73.	Renewal of Factory License	DC/ADC(FL)	Additional Commissioner(FL)	
74.	Issue of Health Trade License	MHO	Addl. Commissioner (Health)	
75.	Issuance of certified copies of Revenue records	Concerned area SDM	ADM (Concerned Revenue District)	Revenue
76.	Issuance of NOC for registration of sale deeds	Concerned area SDM	ADM (Concerned Revenue District)	
77.	Issuance of delayed birth order	Concerned area SDM	ADM (Concerned Revenue District)	
78.	Issuance of delayed death order	Concerned area SDM	ADM (Concerned Revenue District)	
79.	Society registration for Thrift and Credit society	Concerned Jt. Registrar / Dy. Registrar	Concerned Addl. RCS / Spl. RCS	Registrar of Co-operative Societies

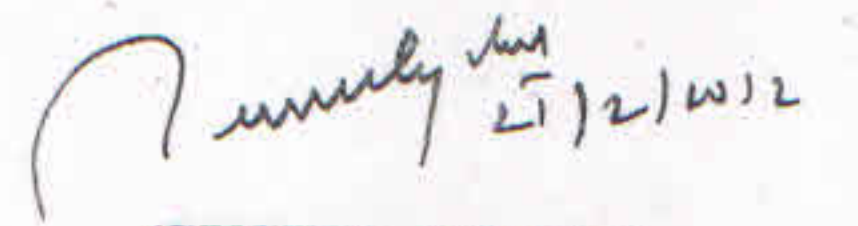
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80.	Addition of Members in the Ration Card	Additional Commissioner (Vigilance)	Special Commissioner	Food Supplies and Consumer Affairs
81.	Deletion of Members in the Ration Card	Additional Commissioner (Vigilance)	Special Commissioner	
82.	Change in Head of Family	Additional Commissioner (Vigilance)	Special Commissioner	
83.	Transfer of Ration Card within Delhi	Additional Commissioner (Vigilance)	Special Commissioner	
84.	Change in Residential Address	Additional Commissioner (Vigilance)	Special Commissioner	
85.	Issuance of Duplicate Ration Card	Additional Commissioner (Vigilance)	Special Commissioner	
86.	Load Decrease for Domestic Consumers up to 10 KW sanctioned load	Sr. GM – Commercial	VP – Commercial	North Delhi Power Limited (NDPL)
87.	Load Increase up to 10 KW for Domestic Consumers	Sr. GM – Commercial	VP – Commercial	
88.	Load Decrease for Domestic Consumers up to 10 KW sanctioned load	Dy. GM & Head Meter Management Group	Asst. Vice President & Head-Door Step Service	BSES Yamuna Power Limited
89.	Load Increase up to 10 KW for Domestic Consumers	Dy. GM & Head Meter Management Group	Asst. Vice President & Head-Door Step Service	
90.	Load Decrease for	Head DSS	Head Customer Care	BSES Rajdhani

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	Domestic Consumers up to 10 KW sanctioned load			Power Limited
91.	Load Increase up to 10 KW for Domestic Consumers	Head DSS	Head Customer Care	
92.	Duplicate of National Permit	Deputy Commissioner (Operation & Computer)	Additional Commissioner (Operation & Computer)	Transport
93.	Surrender of Supply of Electricity Connection (Domestic)	Director (Personnel), NDMC	Secretary (NDMC)	New Delhi Municipal Council (NDMC)
94.	Bifurcation of Load	Director (Personnel), NDMC	Secretary (NDMC)	
95.	Load enhancement of Electricity Connection (10 KW)	Director (Personnel), NDMC	Secretary (NDMC)	
96.	Load Reduction of Electricity Connection (Domestic)	Director (Personnel), NDMC	Secretary (NDMC)	


By order and in the name of the
Lieutenant Governor of the
National Capital Territory of Delhi,


(SUSHIL SINGH)
JOINT SECRETARY (IT)

Copy for information and necessary action to:-

1. BSES Rajdhani Power Limited
2. BSES Yamuna Power Limited
3. North Delhi Power Limited (NDPL)

4. Delhi Police
5. Delhi Park and Garden Society, Department of Environment, GNCTD
6. Drugs Control
7. Department of Environment, GNCTD
8. Food Supplies and Consumer Affairs
9. Municipal Corporation of Delhi (MCD)
10. New Delhi Municipal Council (NDMC)
11. Revenue Department.
12. Trade and Taxes Department
13. Transport Department
14. Weights and Measures
15. Delhi Development Authority (DDA)
16. Excise, Entertainment & luxury Tax
17. Delhi Pharmacy Council
18. Labour Department
19. Directorate of Education
20. Delhi Jal Board
21. Department of Information Technology
22. Registrar Office (Co-Operative Societies)


21/2/2012
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