

Principal Accounts Office  
Govt. of NCT of Delhi  
A-Block, Vikas Bhawan, I.P.Estate, New Delhi

No.F. 4(46)/2023-24/bhavishya/P.Cell/328

Dated : 18/07/24

To

All the Additional Chief Secretaries/Pr. Secretaries/  
Secretaries/Head of Departments,  
Government of NCT of Delhi,  
Delhi.

Sub: Implementation of 'Bhavishya' in the offices of Govt. of NCT of Delhi  
w.e.f.01.10.2024.

Sir/Madam,

Kindly refer to AR Departments OM No.2/02/2023/AR/4174-81 dated 01.09.2023 vide which the approval of worthy Chief Secretary, Delhi was conveyed for implementation of 'Bhavishya', an online Pension Sanction & Payment Tracking System, mandatorily for the employees of Government of NCT of Delhi. It was also conveyed that considering the number of establishments/DDOs under the GNCTD, initially it shall be implemented for the DDOs attached with PAO-06, 10 and 15 w.e.f. 01.10.2023 as a **pilot project** vide above referred OM of AR Department, Govt. of NCT of Delhi.

2. As decided, Bhavishya was implemented for the offices of GNCT of Delhi attached with PAO-06, 10 and 15 w.e.f. 01.10.2023 as a pilot project. The system has been running successfully in the offices attached with PAO-06, 10 and 15.

3. In order to implement 'Bhavishya' in the remaining offices of Govt. of NCT of Delhi, Pr. Accounts Office vide circular dated 08.01.2024 (copy enclosed) requested all the Addl. Chief Secretaries / Pr. Secretaries / Secretaries/ Head of Departments of Govt. of NCT of Delhi to direct the DDOs/HoOs of Govt. of NCT of Delhi under their administrative control to take appropriate action in order to ensure technical preparedness for onboarding on 'Bhavishya'.

4. It has now been decided to roll out 'Bhavishya' in the offices of Govt. of NCT of Delhi **w.e.f.01.10.2024**. It shall be mandatory for all offices of Govt. of NCT of Delhi to process pension cases through 'Bhavishya' module only w.e.f.01.10.2024. The Pay and Accounts Offices will process cases generated through Bhavishya through the pension module of PFMS integrated with Bhavishaya.

5. All the Additional Chief Secretary/Pr. Secretaries/Secretaries/Head of Departments are requested to issue the required instructions to the Head of Offices/DDOs under their jurisdiction to ensure completion of technical preparedness as referred in this office letter dated 08.01.2024 for submission of pension cases as per provisions of CCS (Pension) Rules, 2021 through 'Bhavishya' to the respective Pay and Accounts Offices, Govt. of NCT of Delhi in a time bound manner.

6. This issues with the approval of Pr. Secretary (Finance).


Yours faithfully,

  
18/7/2024  
(L. D. Joshi)

Controller of Accounts

Copy for information to:

1. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
2. Addl. Chief Secretary, AR Department, GNCT of Delhi, 7<sup>th</sup> Level, C-Wing, Delhi Secretariat, IP Estate, Delhi.
3. PPS to Pr. Secretary (Finance); Finance Department, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
3. Secretary (IT), Department of Information Technology, GNCTD, Delhi Secretariat, New Delhi.
4. The Dy. Controller General of Accounts, O/o CGA, Mahalekha Niyantarak Bhawan, 4<sup>th</sup> Floor, Block-E, GPO Complex, INA, New Delhi.
5. Under Secretary, Department of Pension & Pensioners' Welfare, Ministry of Personnel, Public Grievances & Pensions, Govt. of India, 3<sup>rd</sup> Floor, Lok Nayak Bhavan, Khan Market, New Delhi.
6. All the PAOs, GNCT of Delhi.
7. SSA, Pr. Accounts Office for uploading the orders in the website.

  
(L. D. Joshi)  
Controller of Accounts



Principal Accounts Office  
Govt. of NCT of Delhi  
A-Block, VikasBhawan, I.P.Estate, New Delhi  
(Email ID: bhavishyahelp-delhi@delhi.gov.in)

No.F.4(39)/2022/bhavishya/P.Cell/4148-4260

Dated : 08/01/2024

To

All the Addl. Chief Secretaries/Pr. Secretaries/  
Secretaries/Head of Departments,  
Govt. of NCT of Delhi,  
Delhi.

Sub: Implementation of 'Bhavishya' in the offices of Govt. of NCT of Delhi.

Sir/Madam,

Govt. of NCT of Delhi has decided to implement 'Bhavishya', an online Pension Sanction & Payment Tracking System, mandatorily for the employees of Government of NCT of Delhi. However, considering the number of establishments/DDOs under the GNCTD, it was further decided to implement 'Bhavishya' in a phased manner. Accordingly, as a pilot project, it has been successfully implemented for the DDOs attached with PAO-06, 10 and 15 w.e.f. 01.10.2023 vide AR Department OM No.F.2/02/2023/AR/4174-81 dated 01.09.2023.

In this context, for implementation of 'Bhavishya' in the Govt. of NCT of Delhi, following pre-requisites are required to be complied with by the Departments:

1. The DDOs/HoOs/Dealing Hand(s) of Head of Office of Govt. of NCT of Delhi shall obtain **designation based NIC/GoV Email ID** for creation of user ID on **Bhavishya** portal. IT Department, Govt. of NCT of Delhi will facilitate all the departments of Govt. of NCT of Delhi for generation of designation based NIC/GoV Email ID for DDOs/ HoOs/Dealing Hand(s). Also, in case any further support is required, an e-mail detailing the issue(s) may be sent at [bhavishyahelp-delhi@delhi.gov.in](mailto:bhavishyahelp-delhi@delhi.gov.in).
2. After getting the **designation based NIC/GoV Email ID** from IT Department, GNCTD, the DDOs/HoOs/Dealing Hand(s) of Head of Office need to apply online for registration on '**Bhavishya**' portal (<https://bhavishya.nic.in/Registration.aspx>) for specific roles (i.e. DDOs/HoOs/DH(s). For further assistance, the concerned may take the help of user manuals available at <https://bhavishya.nic.in/Viewpdf.aspx?pid=M>.
3. Further, to begin working in the **PAO Module (Pension Module and Sanction Module) of PFMS**, all DDOs of GNCT of Delhi shall also obtain login credential (**i.e. a name based user ID**) in PFMS by submitting a filled registration form as enclosed (Annexure-A) in their respective PAOs. Once the approval of registration process is completed by the PAO/Pr.AO, a message is received by the DDO concerned in his **registered email-ID and mobile number** regarding activation of his User ID within the same calendar day. On receipt of the message, the user has to Login the PFMS portal within 24 hours, failing which the Login ID would be de-activated. Also, the User has to make it a practice to at least Login the PFMS portal once in 45 days, failing which the User ID would be de-activated. The registration form can also be accessed through the website of PFMS [<https://pfms.nic.in/Users/LoginDetails/NewLayoutLogin.aspx>] i.e. Ministry User Registration Form].



4. This office vide letter dated 11.08.2023 and reminders dated 23.10.2023 and 11.12.2023 has already requested all the HoDs of Govt. of NCT of Delhi to nominate Master Trainers on Bhavishya Module on behalf of their department. It is requested that the Departments who are yet to nominate the Master Trainer(s) (List enclosed) (Annexure-B) may nominate the name of the Master Trainer expeditiously. The necessary training with regard to preparation and submission of pension papers in Bhavishya Module (3 sessions) and DDO part of PFMS (1 session) is being provided to the Master Trainer(s) nominated by the Departments.

In this context, it is to mention that after submission of ePPO to CPAO by PAO, the Sanctions (Authorities in r/o. gratuity, commutation, withheld gratuity and service gratuity) would be available in the PFMS Login of DDO for bill preparation and payment.

In view of above and in order to ensure technical preparedness for onboarding 'Bhavishya', all the Addl. Chief Secretaries/Pr. Secretaries/Secretaries/Head of Departments, are requested to direct the DDOs/HoOs/Dealing Hand(s) of Head of Office of Govt. of NCT of Delhi under their administrative control to take appropriate action as referred above in a time-bound manner as Bhavishya shall be implemented throughout GNCTD shortly.

This issue with the approval of Pr. Secretary (Finance), Govt. of NCT of Delhi.

Yours faithfully,

(Sanjeev Sharma)

Dy. Controller of Accounts (Pen)/  
Nodal Officer-Bhavishya

Dated :

Encl-As above

No.F.4(39)/2022/bhavishya/P.Cell/

Copy forwarded to :-

1. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
2. PPS to Addl. Chief Secretary (AR), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
3. PPS to Pr. Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi for information.
4. Secretary (IT), Information Technology Department, Govt. of NCT of Delhi, 9<sup>th</sup> Level, B-Wing, Delhi Secretariat, I P Estate, New Delhi-110002.
5. The Dy. Controller General of Accounts (GIFMIS), GIFMIS- PFMS Division, O/o Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, Department of Expenditure, Block-E, C.G.O.Complex, INA, New Delhi.
6. The Under Secretary [P&PW( C)], Department of Pension and Pensioners' Welfare, Ministry of Personnel, Public Grievances and Pensions, Government of India, 3<sup>rd</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
7. All the Pay and Accounts Officers, Govt. of NCT of Delhi.
8. SSA/Pr. Accounts Office with the direction to upload on the website of Pr. Accounts Office, Govt. of NCT of Delhi.

(Sanjeev Sharma)

Dy. Controller of Accounts (Pen)/  
Nodal Officer-Bhavishya





Annexure - 'A'

Office of Controller General of Accounts  
Public Financial Management System

**Ministry User Registration Form**

(IN CAPITAL LETTERS ONLY)

Sl. No.	Particulars			
1.	Name*		First Name	Last Name
2.	Designation*			
3.	Department			
4.	Type of User*			
5.	Controller Code*			
6.	PAO Code (if any)			
7.	DDO Code (if any)			
8.	Sanctioning Authority/PD Code (if any)			
9.	Gazetted/ Non-Gazetted			
10.	Preferred Login ID*	1.	2.	3.
11.	Date of joining in Govt. Service (DD/MM/YYYY)			
12.	Date of Superannuation (DD/MM/YYYY)			
13.	Govt. E-mail ID(Gov/NIC)*			
14.	MHA/Office ID Card No.			
15.	ID Card Validity			
16.	Residential Address			
17.	Permanent Address			



19.	Telephone number (Office)	
20.	Mobile number*	
21.	Counter Signed by	
21(a)	Name	
21(b)	Designation	
21(c)	e-mail id	
21(d)	Phone	

Document enclosed:

- Attested copy of MHA/Office ID card.

Signature of Officer/Official

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

No. \_\_\_\_\_

Certified that the above particulars have been verified from the service records of the official. It is verified that the mandatory fields in the form have been filled.

**Forwarded by:**

(Signature with Official Seal) \_\_\_\_\_

Name of Officer (Block letter) \_\_\_\_\_

Designation \_\_\_\_\_

Phone No \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail ID \_\_\_\_\_



### **Instruction for filling the form**

1. Form should be filled in Capital Letters only.
2. It must be ensured that all mandatory fields marked with asterisk (\*) have not been left blank and are duly filled in.
3. New account request will be accepted from authorized Govt. officials only.
4. E-mail and mobile number filled in the form should be correct to get the activation link and OTP sent by PFMS.
5. New User registration will only be accepted for email domain xx@gov.in and xxx@nic.in.
6. Every request for new login id creation will be verified by two-way authentication.
7. As per existing restriction e-mail and mobile number can be used for login creation in PFMS as per limit prescribed in this regard.
8. User should take action on the activation link send by PFMS on email of applicant for editing/verifying his/her profile before expiring of prescribed time limit.
9. The approved user ID will be activated after 24 hours of its approval.
10. The enabling process of disabled user ID, (if required) will be initiated by 1st level approving authority & its approval is to be done by 2<sup>nd</sup> level approving authority.
11. Please obtain NIC-VPN certificate. PFMS operation will soon be restricted to NIC- NET/Intra-CGA VPN/NIC-VPN only.
12. Don't share your login credentials.
13. Don't share your digital certificate if any.
14. You are advised to disable your login credential in PFMS upon your transfer/retirement etc.
15. Please check all your e-mails/sms being sent from PFMS & report suspicious activity if any.
16. For any support etc. PFMS may be contacted at the numbers available at <http://cga.nic.in/Page/Contact-Us-.aspx> link at [cga.nic.in](http://cga.nic.in)



## (Annexure-B)

S.NO.	NAME OF DEPARTMENT WHO HAS NOT NOMINATED THE NAME OF MASTER TRAINER	TOTAL DDOs	Master Trainers to be proposed (Nos.)
1	IRRIGATION & FLOOD CONTROL DEPARTMENT	23	5
2	PUBLIC WORKS DEPARTMENT	21	5
3	DEVELOPMENT DEPARTMENT	17	5
4	HEALTH & FAMILY WELFARE	1	2
5	DEPUTY COMMISSIONER OFFICE (SHAHDARA ZONE)	1	2
6	ACHARYA BHIKSHU HOSPITAL	1	2
7	ATTAR SEN HOSPITAL	1	1
8	BHAGWAN MAHAVIR HOSPITAL	1	4
9	DEEN DAYAL UPADHAYAY HOSPITAL	1	4
10	DELHI HIGH COURT	1	4
11	DELHI INSTITUTE OF PHARMACEUTICAL SCIENCE & RESEARCH	1	2
12	DEPUTY COMMISSIONER OFFICE (CENTRAL ZONE)	1	2
13	DEPUTY COMMISSIONER OFFICE (NORTH ZONE)	1	2
14	DIRECTORATE OF SMALL SAVINGS	1	1
15	DR.N.C.JOSHI MEMORIAL HOSPITAL	1	2
16	GOVT . ENGINEERING COLLEGE JAFFARPUR	1	2
17	GURU NANAK EYE CENTRE	1	3
18	HEALTH CUM MATERNITY HOSPITAL, KANTI NAGAR	1	2
19	HOME DEPARTMENT	1	2
20	HOUSING LOAN DEPARTMENT	1	1
21	LANGUAGE DEPARTMENT	1	1
22	DELHI LEGISLATIVE ASSEMBLY	1	2
23	NEHRU HOMEOPATHIC MEDICAL COLLEGE & HOSPITAL	1	2
24	SARDAR BALLABH BHAI PATEL HOSPITAL	1	3
25	TRANSPORT DEPARTMENT	1	4
		83	65